

RECOGNITION OF A SCHOOL

The affiliation's goal is to recognize and promote the quality and the seriousness of an organization in the teaching of sailing and cruising. It has no quota. The Quebec Sailing Federation will affiliate any organism that meets and continues to meet the requirements and the affiliation criteria established by the Federation.

The affiliation is only valid for teaching activities of sailing and cruising that take place on the territory of the province of Quebec, at the exclusion of any other activity and any other place.



ELIGIBILITY REQUIREMENTS

1. Fill the FVQ School application form;
2. For the Learn to Cruise schools: fill the Safety Equipment Check List for each boat;
3. For the Learn to Sail and/or windsurfing schools: provide a list of equipments used, indicating the model and the year of fabrication ;
4. Provide all required documents to the Quebec Sailing Federation ;

Each case is evaluated by the technical director and is submitted to the Quebec Sailing Federation Board of directors for approbation. Once the application is approved, and the affiliation fees paid, an affiliation certificate will be issued.

The affiliation is renewable each year. The Federation has the right to discontinue the affiliation at any time if a school doesn't conform to the criteria.

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QUEBEC SAILING FEDERATION FVQ SCHOOL AFFILIATION

FVQ MEMBER SCHOOL

The Quebec Sailing Federation affiliates sailing schools whose learning programs meet the standards adopted by the training division of the F.V.Q. The sailing schools can be associated with a yachting club that is member of the F.V.Q. or become an independent affiliated school. School annual dues are required, independently from the dues paid as a member club or member organization.

BENEFITS OF THE F.V.Q. AFFILIATION

1. Reception, by the affiliated schools, of promotional material identifying the F.V.Q. and the authorization to use the mention “ÉCOLE HOMOLOGUÉE VOILE QUEBEC/F.V.Q./RECOGNISED SCHOOL” for the promotion of their program and of their teaching activities.
2. Inclusion of your school to the list of affiliated schools which is the unique reference used by the F.V.Q. for any information request pertaining to a sailing course. (The F.V.Q. processes yearly more than 500 information requests about the availability of sailing courses and nearly 60% of these requests are followed by referring the public to the official list of member schools either by mail or on the web site).
3. Distribution of your school brochure and other material at the F.V.Q office and at promotional events (i.e. boat and outdoor shows, etc.).
4. Exclusive right to obtain and distribute certification material (certificates and seals).
5. The right to acquire any merchandise distributed by the F.V.Q. while enjoying the quantity discount given to member schools.
6. Possibility to post your job offers on our web site to recruit instructors.

GENERAL CRITERIA OF AFFILIATION

The organizations who want to be affiliated by the F.V.Q. must:

1. Be legally constituted and be able to show a copy of their letters patent or their articles of constitution (constituting status).
2. Recognize the objectives of the Federation, as defined in the section 2 of its bylaws;
3. Have their head office in Quebec;
4. Have actual operations in Quebec and operate the majority of its validated activities in Quebec;
5. Hold a sufficient civil liability insurance to cover their activities;
6. Operate with instructors/coaches that are certified and in order with the Quebec Sailing Federation (have at least 80 % of certified and up to date instructors at the moment of the affiliation application **AND** have at the moment of the renewal of affiliation, a minimum of 100 % of certified instructors);
7. Meet the safety standards of the Ministère des Transports and of the Quebec Sailing Federation;
8. Offer teaching programs that are in line with the « learning content » of the F.V.Q./C.Y.A. and make sure, at the moment of the registration, that students (trainees) meet the pre-requisites;
9. Implement and use the participants certification system according to the politics established by the Quebec Sailing Federation and make sure that instructors hold the required level of certification to teach and certify the offered levels ;
10. Provide a copy of the course programs available, including the number of hours and the suggested subjects;
11. Provide a list of other courses and services available and specify, on all promotional material, that these courses do not meet the standards of the Quebec Sailing Federation.
12. Present a navigation map showing sailing area used for teaching;
13. Allow the Quebec Sailing federation to verify their equipments and to evaluate their teaching;
14. Produce an annual report of activities;
15. Present the list of students (trainees) and their level of certification to the F.V.Q.;
16. Pay the annual affiliation dues.

AFFILIATION APPLICATION

Did you attach the following to your application:

RESERVED
FOR THE
FEDERATION

- 1. Official constitution proof
- 2. Identification of the goals of the school
- 3. Activities to be affiliated and other activities (short description)
- 4. Copy of the contract of marine and land liability insurance
- 5. List of instructors/coaches with their level and their year of certification
- 6. List of boats and security equipments (ref.: Standards of the Ministère des Transports and F.V.Q.)
- 7. Duration of courses and levels taught
- 8. Map or copy of the body of water used
- 9. Cheque in the total amount of the affiliation dues

I (we), undersigned, have read and recognize the objectives of the Quebec Sailing Federation, as defined in the section 2 of the bylaws.

Signed on

_____ day _____ month _____ year

signature

signature