

ANNEX
INSTUCTOR CERTIFICATION CANDIDATES
BASIC CRUISING

Certification process – Basic Cruising instructors

Basic Cruising instructors who are accredited and registered with the FVQ and the CYA can emit Basic Crew Standard and Basic Cruising Standard. They are qualified to be hired by FVQ and CYA sanctioned sailing schools.

STEPS, TESTS AND SCHEDULE

STEP 1: WRITTEN TESTS

Achieve a mark of 90% on the Basic Cruising exam. *

Achieve a mark of 70% on the Intermediate Cruising exam. *

Achieve a mark of 70% on the Coastal Navigation exam. * (please bring your 1233 card and instruments)

Achieve a mark of 90% on the Rules of the Road exams based on Rules 1 through 37, 40 and 45 of the Collision Regulations; and the Canadian Buoyage System.

Achieve a mark of 90% on the seven thematic exams. **

Books and other documents are not allowed during the exams, except for the thematic exams where the candidate can bring documents of his/her choice.

PRESELECTION

To access the rest of the process, the candidate with basic cruising certification must, on the first try of the written exam, receive a minimum grade of:

- **70% in the basic exam and Rules of the Road.**

- **60% in the intermediate exam and costal navigation.**

If the minimum grade is achieved during the first exam, the candidate is permitted to attend a retake. If the candidate does not achieve the necessary mark during the retake, he/she must wait one (1) year before being allowed to rewrite the exam.

***NOTE :** The candidate's obligation to write the exam can be waived if he/she has previously written the exam with a certified school within the last year, **within the confines of a CYA program**. However, the copy of that exam must be in their file before December 19th 2009 and will be revised by the committee of correction to confirm the obtained grade.

****THEMATIC EXAMS**

- Marine head: use and service.
- Inboard engine (diesel or gas): use, service and trouble shooting.

- Outboard engine: same as inboard engine.
- Local knowledge: what to know when you get on a new water area.
- FVQ and CYA rules and policies.
- Crew overboard procedures (FVQ and CYA)
- Emergency and safety equipment: use and service.

STEP 2: PEDAGOGY WORKSHOP

During this workshop, the candidate will receive training on pedagogy and teaching methods. The candidate will also be required to prepare and present a classroom lesson from an assigned topic based on performance objectives from the Basic Cruising Standard. An evaluation of the candidate's teaching method will follow. Technical details of this workshop can be provided by the FVQ.

STEP 3: AFLOAT EVALUATION

To pass the practical exam, the candidate must be able to manoeuvre a 30 ft sailboat single-handedly. From a moored or anchored position, with all sails down, he/she must be able to bring the boat back to the moor or anchor. The candidate must also demonstrate proper sail trim at all points of sail, do two tacks and two gybes as well as retrieve a man overboard following the FVQ and CYA methods. Lastly, the candidate must be able to leave a dock and return to it safely.

Location to be determined.

Candidates must make sure they are available for all dates indicated in the sent documents. Non-attendance at any of those dates might result in failure of the course.